

FROM CONTRACT TO CLOSING

CONTRACT RECEIVED



Order Opened, Search, Abstract & Exam Completed

- Complete file submitted
- File status completed (payoff, HOA info, taxes)
- Title Commitment and Needs Letter sent 3-5 days

LENDER INFO RECEIVED

CPL, Chain of Title and Fee Sheet Sent



Prepare Preliminary Closing Disclosure (CD)

CLEAR TO CLOSE



Closing Scheduled

File updated with Payoff Amounts, HOA, Commitment Updated

CLOSING SCHEDULED



Mortgage Package Received from Lender

Final CD Prepared
Final CD Approved by Lender
ALTA Statements Sent

CLOSING

Closing Day!

Documents fully executed.
Deed and mortgage recorded.
Payoffs sent.



CLOSED



Key Exchange! Congratulations!